



Poster Presenter Guidelines

Presenters are asked to follow these guidelines when preparing your poster presentation.

Poster Number

Each poster will be allocated a poster number for the board they are to mount their poster. You will be notified one week before the conference begins of your poster number.

Poster Board Location

Poster boards will be located in The Drum (main lobby) at University Place, University of Manchester.

Display Dates and Presentation Times

Poster presentations will be displayed from Thursday 6 September – Saturday 8 September.

Posters are required to be displayed on the poster boards throughout the duration of the conference.

There will be a dedicated poster presentation session on Thursday 6 September between 13:00 -14:00. Presenters must be available during this time to stand by their poster to talk and respond to questions from delegates.

Posters should remain on display throughout the conference (including the reception on the evening of Thursday 6 September, 18:30 – 19:30).

Posters can be mounted on Wednesday 5 September but, at the latest, must be mounted by 10:00 on Thursday 6 September. Your poster can be removed on Saturday 8 September.

The Conference organiser is not responsible for any posters left behind. Removal and collection of posters at the end of the display period remains the responsibility of the presenter. Posters not removed by the indicated take down time will be removed and disposed of.

How to mount your poster

The poster boards are made of a cloth material and velcro will be used to attach the poster to the board. The organiser will supply the Velcro.

Poster Competition

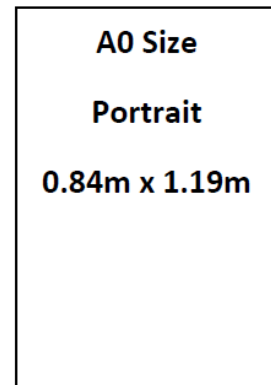
All displayed posters will be reviewed by a judging panel for the XVI Triple Helix International Conference Best Poster Competition. Winning posters will be announced at the Conference Dinner on Friday 7 September 2018.



Formatting Guidelines

You are asked to follow the guidelines below when producing your poster for presentation at TRIPLE HELIX 2018.

- All posters are required to be A0 size in Portrait Orientation (0.84 x 1.19 m). Failure to follow this requirement will mean that the poster will not fit on the allotted board.
- Posters must be printed on paper. Please do not print on fabric as they will not adhere to the boards.
- Posters should be clear and easy to read. Type size should be sufficiently large to allow people to read from 2-3 metres away. (Minimum of 16pt font size for text and larger for titles). Do not reduce the text size in order to fit more information onto one poster.
- Although your poster can expand on the information provided in your abstract, try to avoid overload – too much information or a cluttered appearance detracts from the overall impact. Less is more!
- The simple use of colour can enhance a poster but avoid the temptation towards using too many colours that distract from the content.
- Consider the use of suitable photographs, images, tables, charts and graphs. Keep logos discrete and to a minimum.
- The poster background should be plain to ensure legibility
- Before sending to print do not forget to proofread the poster yourself, and ask someone else to do the same, checking also for clarity.



If you have any questions please contact thc2018@conferencepartners.com.